

Report for: Staffing & Remuneration Committee: 6 February 2020

Title: Appointment to the position of Assistant Director for Housing

Report authorised by : Dan Hawthorn – Director of Housing, Regeneration and Planning
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Ward(s) affected: All

Report for Non Key Decision

1. Describe the issue under consideration

- a. The recruitment and selection campaign for the permanent role for the Assistant Director for Housing began in October 2019. 5 candidates were invited for technical assessment. The committee concluded that 2 applicants should be put forward for final interview. The committee is requested to consider the applications for the post of the Assistant Director for Housing.
- b. In accordance with the Local Authorities (Standing Orders) (England) Regulations 2001 and Part 4 Section K of the Council's Constitution applicable at the time of advertisement, the Staffing and Remuneration Committee is required to approve the appointment of the Assistant Director for Housing, following the recommendation of the Interview Panel.

2. Cabinet Member Introduction

Not applicable.

3. Recommendations

- a. That the Committee interviews and decide an appointment as appropriate for the post of Assistant Director for Housing, subject to the objections process of the Cabinet whereby this Committee may only make or approve the appointment of the Assistant Director for Housing when:
 - (i) no objection has been made by any member of the Cabinet, or
 - (ii) if any objection is made, the Staffing and Remuneration Committee has declared itself satisfied that the objection is not material or well-founded.
- b. Subject to (a) above, that the appointment of the candidate to the post of Assistant Director for Housing will be on the salary that is proposed to the

Committee. This will be in the range of £99,600 - £115,800 as set out in the Council's Pay Policy Statement.

- c. Subject to (a) above, any appointment made will take effect when the appointed candidate accepts in writing the contract of employment offered to him/her by the Council.

4. Reason for decision

- a. To fill a senior post in the Council's organisation structure which is responsible for leading the delivery of services within the accountabilities of the role.

5. Alternative options considered

- a. To continue to fill this role on a temporary basis. However, this would not have been as cost effective nor offer the service the stability of a permanent appointment.

6. Background information

- a. The recruitment and selection process for the Assistant Director for Housing has been as follows:
 - i. In October 2019, the Council appointed Penna as the recruitment partner to undertake a campaign of advertising and executive search for the Assistant Director for Housing. Following the closing of the role and the shortlisting process, 5 candidates were put forward for the first round of assessment to test the candidates' technical abilities and leadership qualities. The outcomes of the technical interviews have been considered and 2 candidates have been shortlisted to take part in the final interviewing assessment.
 - ii. The shortlisted candidates will be interviewed by the Committee: Cllr Makbule Gunes, Cllr Emine Ibrahim and Cllr Tammy Palmer on 6 February 2020. Dan Hawthorn, Director of Housing, Regeneration and Planning will be the Technical Advisor to the committee. The Committee will also be advised by two panels which will meet each shortlisted candidate separately: one consisting of staff from the Council; and another of external stakeholders (Homes for Haringey; Haringey CCG; Hornsey Housing Trust; and a resident).
 - iii. The post of Assistant Director for Housing has a proposed salary which is within a pay range of £99,600 to £115,800 and is recognised as a HB1A role within the Council's Senior Leadership pay bands.
 - iv. In accordance with the Council's Pay Policy Statement, if the appointee salary will be in excess of £100,000 per annum, it has to be agreed by the Staffing and Remuneration Committee.

- b. The recommendation is that the appointment will take effect if and when the appointed candidate accepts in writing the contract of employment offered to him / her by the Council is intended to ensure that the appointed candidate signs up to the contract of employment which the Council offers him / her.

7. Contribution to strategic outcomes

- a. The post of Assistant Director for Housing is a key role and part of the strategic leadership of the Council, responsible for the delivery of Council priorities and the Borough Plan.

8. Statutory Officers' comments (Chief Finance Officer (including procurement))

- a. The Chief Finance Officer (S151) has been consulted on the preparation of this report and comments that costs of the appointment can be met from approved budget agreed for this post. However, it should be noted that funding for services and the way they are delivered are under constant review.

9. Assistant Director of Corporate Governance, Equalities

- a. In accordance with the Local Authorities (Standing Orders) (England) Regulations 2001 and Part 4 Section K of the Council's Constitution, any proposed appointment to the post referred to in this report will require the approval of this Committee, following the consideration of applications for the post and the interview process by the Interview Panel.
- b. The Staffing and Remuneration Committee may only make or approve the appointment of the Assistant Director for Housing where:
 - (i) no objection has been made by any member of the Cabinet, or
 - (ii) if any objection is made, the Staffing and Remuneration Committee has declared itself satisfied that the objection is not material or well-founded.
- c. In accordance with the Council's Pay Policy Statement and Part 3 Section B of the Constitution, where it is proposed to appoint an officer and the proposed salary is £100,000 per annum or more, the Staffing and Remuneration Committee must consider and approve the proposed salary.

10. Use of Appendices

Not applicable

11. Local Government (Access to Information) Act 1985

Not applicable.